



**Jefferson County Board of Health
Regular Meeting Minutes: April 9, 2021 9:00am
Virtual Meeting via Zoom**

Board Members Present: John Bresland (Chair), Ann Smith (Vice-Chair), Judith Jones, Anh Nguyen

Board Members Absent: None

Also Present: Nathan Cochran (Assistant County Prosecuting Attorney), Dr. Terrence Reidy (Health Officer), Gillian Beach (Acting Administrator, Sanitarian Supervisor), Stephanie Grove (County Administrator)

Call to Order:

The meeting was called to order at 9:03 AM by Chairman Bresland. The agenda for today's meeting was presented and accepted.

Approval of March 19, 2021 Regular Meeting Minutes:

Ann Smith made a motion to approve the March 19, 2021 regular meeting minutes as presented. Motion was seconded and carried unanimously.

Public Comment:

None

Unfinished Business:

Health Administrator Vacancy

Mr. Bresland would like to go into executive session to discuss this topic because it involves some confidential information. Will go into executive session at the end of the meeting.

New Business:

Covid-19 Update:

- Dr. Reidy spoke about the cases going up in the Eastern Panhandle over the last two weeks and that there is concern that the variant is what is causing the uptick in cases.
- Dr. Reidy said according to the State, 23% of Jefferson County residents have received at least one dose of vaccine, but that number is likely higher because many vaccinations given to our residents by other entities, in other counties, or in other states are not recorded in Jefferson County.

Vaccination Clinics Update:

- Dr. Reidy said that beginning Tuesday, we would have regional drive-through vaccination clinics at the Hollywood Casino working with WVU Medicine and Berkeley County Health Department.

Agency Activity Report

- Health Administrator Report: Ms. Beach stated that she has hired a new sanitarian and she starts on Monday. The person that we had hired for the threat prep coordinator position backed out before she started. We are still looking for another Office Assistant for the front desk. Our ELC grant and the threat prep grants have been billed. Nathan Cochran spoke about the request from Ranson to enter a new MOU with them in order for them to be reimbursed for use of the Civic Center in the event we get funding. Mr. Cochran and Ms. Grove said they did not thin it was necessary to enter a new MOU with Ranson because the county already has an MOU in place with all municipalities that will cover their concerns.
- Health Officer Report: Dr. Reidy said we will be trying to resume more of our clinical and environmental health activities.
- Environmental Activity Report: Ms. Beach said we have hired a new Sanitarian, but it will be a while before she is able to complete her training.
- Medical Activity Report: Dr. Reidy did not have anything additional to report.

Legislative Updates Related to Public Health:

- Ms. Beach stated that HB 3248 relating to eliminating the requirement for Food Handler's examinations and cards is dead.
- The bill that would have put a sunset date on the State Board of Sanitarians died as well.

Approval of March 2021 Financial Reports:

Mr. Bresland reviewed the financial report and asked about billing the ELC grant. Ms. Beach reported the first two quarters of the grant have been billed and paid and it is a 2-year grant. She also shared that more funding should be coming from an additional ELC grant from the State. Ms. Jones made a motion to approve the March financial reports. The motion was seconded and carried unanimously.

Executive session to discuss administrator position and receive advice from our attorney

Ann Smith made a motion to have a special meeting on April 23rd at 9:00 am. Motion was seconded and carried unanimously.

Adjournment:

Meeting adjourned at 11:27 am

Respectfully submitted,



Dr. Terrence Reidy, Health Officer