



**Jefferson County Board of Health
Minutes: August 3, 2018 10:00am**

Board Members Present: John Bresland (Chair), Carmela Cesare (Vice-Chair), Ann Smith, Damien Hinck

Board Members Absent: Lorena Nathan, Caleb Hudson (County Commissioner)

Also Present: Dr. David Didden (Health Officer), Robert Custard (Sanitarian Supervisor), Kaitlin Lacey (Threat Preparedness)

Call to Order:

The meeting was called to order at 10:06 AM by Chairman Bresland. The agenda was changed to address items concerning environmental services first.

Public Comment:

No public comments were made.

Old Business:

None.

New Business:

Bob Custard introduced newly hired Sanitarians Mikala Stephenson and Jennifer Pierce. The Board welcomed them.

Publishing restaurant inspection reports in Jefferson County newspapers:

Members discussed the benefits and drawbacks of posting restaurant inspection reports and agreed to delay while still working to improve inspection frequency.

Presentation by Bob Custard on his observations and recommendations for the Health Department:

Members discussed Mr. Custard's recommendations and observations of strengths and areas for improvement. JCHD has requested a state audit of Environmental Services to establish a baseline to work forward from.

Activity Reports:

Health Officer

- Met with County Commission briefly to explain staffing and hiring in Environmental Services
- Working with state to address Hep A outbreak among homeless

Threat Preparedness

- Coordinating with National Capital Region partners on July 2019 Full-Scale Exercise

- Participated in Functional Exercise at Potomac State College
- Attended BECON Active Shooter Training

Environmental

- Septic and other issues with mobile home park have been mitigated
- All Sanitarians will attend state-required trainings August - October

Clinical

- Walk-in clinic for school shots scheduled for 8/16/2018

Letter to County Commission Regarding Drug Abuse Epidemic:

Dr. Didden mentioned this letter during his presentation to the County Commission but there was no discussion. Ms. Smith recommended contacting Stephanie Grove, Jefferson County Administrator.

Revision of Local Rules, Policies, and Procedures:

Ms. Smith moved to accept the changes to the Local Rules, Policies and Procedures as presented with the exception that changes to section 4.2 Food Workers will be effective January 1, 2019. Motion was seconded and passed unanimously.

Construction of Rockwool facility in Ranson:

Mr. Bresland attended a County Commission meeting during which many community members spoke during the public comment period. The majority spoke against the plant, which manufactures a mineral-based insulation for industrial purposes - air quality concerns versus creating jobs.

Approval of Financial Reports:

Tabled until next regular meeting.

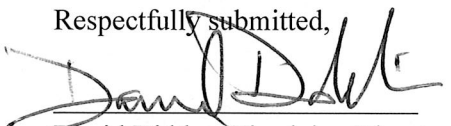
Approval of July 20, 2018 regular meeting minutes:

Ms. Cesare move to approve the minutes of the July 20, 2018 meeting as presented; motion was seconded and passed unanimously.

Adjournment:

Meeting adjourned at 12:20 PM.

Respectfully submitted,



David Didden, Physician Director

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The text also mentions the need for transparency and accountability in all financial dealings.

2. The second part of the document outlines the various methods used to collect and analyze financial data. It describes the use of statistical techniques to identify trends and anomalies in the data. The text also discusses the importance of data security and the need to protect sensitive information from unauthorized access.

3. The third part of the document focuses on the role of technology in modern financial systems. It highlights the benefits of automation and the use of artificial intelligence to improve efficiency and accuracy. The text also addresses the challenges of integrating new technologies with existing systems and the need for ongoing training and development.

4. The fourth part of the document discusses the impact of regulatory changes on financial institutions. It notes that new regulations are being implemented to strengthen consumer protection and to reduce the risk of systemic risk. The text also mentions the need for financial institutions to stay up-to-date on the latest regulatory requirements and to implement effective compliance programs.

5. The fifth part of the document concludes by summarizing the key findings of the study. It reiterates the importance of maintaining accurate records, using advanced data analysis techniques, embracing technology, and staying compliant with regulatory requirements. The text also offers some recommendations for future research and for the continued improvement of financial systems.

6. The final part of the document provides a list of references and a bibliography. It includes citations for all the sources used in the study, as well as a list of related works that may be of interest to the reader. The text also includes a list of authors and their affiliations.

7. The document ends with a closing statement and a signature block. It includes the names of the authors and their titles, as well as the date and location of the study. The text also includes a list of contact information for the authors and a statement of confidentiality.

**Jefferson County Health Department, WV
Monthly Activity Report
for the Board of Health**

July 2018 Activities

Services Unit/Program	Activities
Administration- Health Administrator	<ul style="list-style-type: none"> • Attended the Functional Exercise in Keyser WV. The full scale exercise will be October 27,2018 • Worked extensively with DOP to obtain the revised salary and lift the position ceiling for the Sanitarians. • Continued Year End Close out of FY 18
Administration- Health Officer	<ul style="list-style-type: none"> • County commission presentation • Infectious disease outbreaks • Harm Reduction • Housing as Healthcare project • Babies in the Workplace
Threat Preparedness	<ul style="list-style-type: none"> • PHEP Conference Call – coordinating with National Capital Region partners • Hep A vaccine (at-risk populations) pickup and delivery • BECON Active Shooter Training • Functional Exercise at Potomac State College • WVREDI training webinar
Environmental Health	<ul style="list-style-type: none"> • Establishments Opened: 5 <ul style="list-style-type: none"> ○ Large plan review: 2 ○ Medium plan review: 3 ○ Small plan review: 5 • Establishments Closed: 1 notifications of closures files pending change of ownership (plan reviews and permit to operate have not been submitted) • Food Inspections: 9 (FE) <ul style="list-style-type: none"> ○ Food Inspections follow up: 7 • General Sanitation Inspections: 0 • Food handler cards: 354 • Well and Septic Information Requests: 62 • Well Permits: 10 • Well Permit Renewal: 0 • Septic Permits: 14 <ul style="list-style-type: none"> ○ Alternative systems: 0 ○ Conventional system: 14 • Septic Finals: 16 • Septic Permit Renewal: 1 • Septic Seals DEP: 10 • Site evaluation for permits: 20 • Subdivision/Minor Plat Changes: 1 • Home loan evaluations: 9

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	<ul style="list-style-type: none">○ Water evaluations: 5○ Septic evaluations: 4● Rabies: 15<ul style="list-style-type: none">○ Animal Encounter (Bites and scratches) Reports Received:15○ Sent for Testing: 1
Clinical Services	<ul style="list-style-type: none">● Family Planning: 49● WVBCSP: 4● STD: 12● Epidemiology:<ul style="list-style-type: none">○ Lyme = 6○ Cryptosporidiosis = 2○ Shiga-Toxin E-Coli = 5○ Salmonellosis = 3○ HEP B = 1○ Campylobacteriosis = 3○ LTB = 2● Immunizations = 5 patients, 8 vaccinations● Upcoming Outreach: Back-to-School Vaccines 8/16/2018 1:00-7:00 PM