

## Jefferson County Board of Health (JCBOH) Regular Meeting Agenda

Friday, October 13, 2023, at 9:00 am

Jefferson County Public Services Center Training Room

Virtual Meeting via Zoom- click to join:

<https://us02web.zoom.us/j/87314440147?pwd=dW55WHNacUd4OGhwSU5BZmR1K2FEZz09>

Or call 301-715-8592; Meeting ID: 884 1568 6614; Passcode: 122949



### Call to Order

- Review of Agenda
- Approval of September 8, 2023, Meeting Minutes

### Public Comment

- *Public comment period will be limited to a maximum of 30 minutes. Individuals may speak for up to 3 minutes and must sign up prior to the start of the meeting. Call or email Jefferson County Health Department to be included in the public comment period. Phone: (304) 728-8416 Email: JeffersonBOH@wv.gov*

### Unfinished Business

- Update on Vacancies
  - Sanitarian

### New Business

- CoxHollidaYoung Financial Update Charli Heilman CPA
- Review of August 2023 Final Financial Report and September 2023 Preliminary Financial Report - Discussion/Action
- Agency Activity Report - Discussion
  - Environmental Activity Report
  - Threat Preparedness Activity Report
  - Clinical Activity Report
  - Epidemiologist Report
  - Health Officer Report
  - Health Administrator Report
- Possible Reschedule of JCBOH Monthly Meeting – Discussion/Possible Action. Next Meeting is scheduled for November 10, 2023, on Observed Veteran’s Day. Bylaws state that the following Friday is the next meeting date.
- Next Meeting – scheduled November 17, 2023, @ 09:00 AM

*The agenda is subject to change without notice. This means agenda items may be discussed in a different order in which they are listed here. No items may be added to the agenda.*

### Board of Health Members

Karen Bailey-Chapman, Chair  
Brandon Blake, Vice Chair  
Elliot Simon, Member  
Anh Nguyen, Member  
Ann Smith, Member  
Jennifer Krouse, County Commissioner

### Term Expires

6/30/2026  
6/30/2027  
6/30/2025  
6/30/2024  
6/30/2028  
Ex Officio

To request an item to be placed on the next Board of Health Agenda, email [JeffersonBOH@wv.gov](mailto:JeffersonBOH@wv.gov)

To view previous meetings on YouTube, go to the [JeffCoBOH WV](#) channel.

**This meeting was noticed as follows:**

- Public Notice Locations: Jefferson County Courthouse and Public Services Building
- Individual Notice: A good faith effort will be made to contact individuals who are placed on the agenda, either by name or by position, at the time the agenda is posted publicly.
- Online at [www.jchdvw.org](http://www.jchdvw.org)